

School Visits

Fall 2016



Before the Visit

Before the Visit

- Read over the lesson plan & powerpoint
 - Be comfortable with all the material
- Know what you are responsible for presenting
 - Personalize!!
- Have all materials prepared
 - (Handouts, notes on what you're presenting, candy for the kids)
- Ask your group leader how many students to expect
- Know your transportation and where to meet





Arriving at Schools

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- Wear your Interaxon t-shirt
 - Be able to explain what our mission statement is if anybody asks
 - Feel free to find this on our wonderful InterAxon website!
- Give yourself ~15 minutes for check in and set up
 - Test all technology (powerpoint, videos, etc.)!!!
- Introduce yourself to the teacher
 - Let the teacher introduce you to their class
- Smile, be friendly!
 - Watch language!

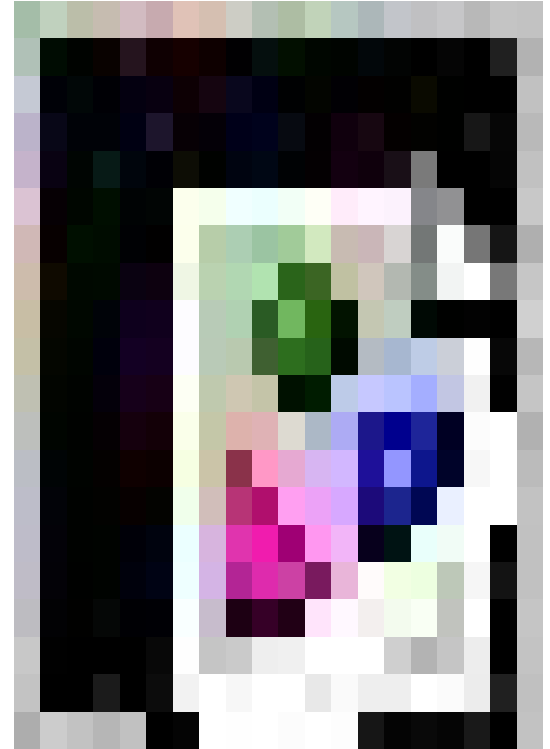




Presenting

Good Presentation Skills

- Make eye contact
- Do not read off the slides/paper
 - Learn your part before you get there
- Be interactive and enthusiastic
 - Don't just talk at the class- ask questions
- Be flexible
 - Focus on what interests your audience most
- Learn names as fast as possible
 - Always ask for a person's name when you call on them and try to remember



Sticky Situations

Student asks a question you don't know the answer to

1. Complement the student for asking a good question.
2. Be honest- Tell them that you don't know, but you will look it up for them after the presentation.
 - a. Do not attempt to come up with your own answer.
3. Follow through- Either do a quick google search before you leave, or get the student's email so you can send them the info.

Sticky Situations

You forget what you were going to say

1. Take a moment to recollect your thoughts.
 - a. Try to turn it into a question and get answers from the audience while you take time to think about it.
2. Use the powerpoint or other visuals to help get you back on track.
3. If you forget a vocabulary term, use your group members to help you. You all should have read the lesson plan so somebody probably remembers.
4. If you still can't remember, skip it and come back later if you remember.

Sticky Situations

The class is unresponsive/uninterested

- Cold call
 - Find a student who looks like they might make an effort to answer and try to engage them one-on-one
- Pull yourself away from the powerpoint and try something new
 - Make everything as relatable as possible
- Ask them what they'd like to hear more about or already know
 - Give them a chance to personalize the lesson or show off their knowledge
- Sometimes the teacher will help you out, but don't depend on this



Questions?

Most Important Takeaways

- **Be prepared!** The best way to prevent issues on the day of the presentation is to have everything organized beforehand
- **Have fun!** Share your passion with the students. You'll be amazed by how excited and willing they are to learn.

